

2025 DEVELOPMENT REVIEW SCHEDULE for the URBAN DESIGN COMMISSION and PLAN COMMISSION

Please contact the City of Madison's Planning Division at (608) 266-4635 or planning@cityofmadison.com if you have questions about filing your application.

SUBMITTAL DEADLINES (12:00 PM Monday, except as noted):		CORRESPONDING MEETING DATES (as applicable) (Read across row from Submittal Deadline Dates):			<p>A completed Urban Design Commission Application form is required for all projects going to the Urban Design Commission (UDC). Please refer to the below submittal and corresponding meeting dates for requests that <u>only</u> require UDC approval or for Informational Presentation requests. Requests requiring <u>only</u> UDC approval include, but are not limited to:</p> <ul style="list-style-type: none">Projects in Urban Design Districts not also requiring Plan Commission approvalComprehensive Design Review and Sign VariancesNew Buildings or Additions to Existing Buildings Less than 20,000 Square Feet in the Downtown Core (DC) and Urban Mixed-Use (UMX) zoning districtsPublic Buildings <p>For applications requiring both Plan Commission and UDC review, please refer to the first column on the far left for submittal and corresponding meeting dates.</p> <p>A pre-application meeting is required prior to filing a UDC application. Please contact staff at UDCApplications@cityofmadison.com to schedule a pre-application meeting.</p>
<ul style="list-style-type: none">All applications that include a Zoning Map Amendment (including rezoning to or a major alteration of a Planned Development district requiring Common Council approval) (See Note A below)Any application requiring review by the Plan Commission AND either review by the Urban Design Comm. and/or Common CouncilPreliminary Plats (See Note C below)	<ul style="list-style-type: none">Conditional Uses NOT requiring Urban Design Commission reviewDemolition PermitsAlterations to Planned Developments only requiring approval by the Plan Commission (See Note B below)Final Plats and Certified Survey Maps (CSMs) (See Note C below)	URBAN DESIGN COMMISSION (“UDC”) (When applicable to items in first column) Meetings begin at 4:30 PM, Wednesday	PLAN COMMISSION (For ALL applications listed in left two columns) Meetings begin at 5:30 PM, Monday	COMMON COUNCIL (Zoning Map Amendments, Preliminary Plats, Final Plats and most CSMs) Meetings begin at 6:30 PM, Tuesday (Public hearings begin at 6:45 PM)	
October 21, 2024	November 4, 2024	December 4, 2024	December 16, 2024	January 14, 2025	
November 4, 2024	December 2, 2024	December 18, 2024	January 13, 2025	January 28	
December 2, 2024	December 16, 2024	January 22, 2025	February 3	February 11	
December 16, 2024	January 6, 2025	February 5	February 17	February 25	
January 6, 2025	January 21 (Tuesday)	February 19	March 3	March 11	
January 21 (Tuesday)	February 3	March 5	March 17	March 25	
February 3	February 24	March 26	April 7	April 15	
February 24	March 17	April 16	April 28	May 6	
March 17	March 31	April 30	May 12	May 20	
March 31	April 7	May 7	May 19	June 3	
April 7	April 28	May 28	June 9	June 17	
April 28	May 12	June 11	June 23	July 1	
May 12	May 27 (Tuesday)	June 25	July 7	July 15	
May 27 (Tuesday)	June 16	July 16	July 28	August 5	
June 16	June 30	July 30	August 11	September 2	
June 30	July 14	August 13	August 25	September 2	
July 14	August 4	September 3	September 15	September 16	
August 4	August 25	September 17	October 6	October 7	
August 25	September 8	October 8	October 20	October 28	
September 8	September 22	October 22	November 3	November 25	
September 22	October 6	November 5	November 17	November 25	
October 6	October 20	November 19	December 1	December 9, 2025	
October 20, 2025	November 3, 2025	December 3, 2025	December 15, 2025	January 6, 2026*	
Note A and Note B: If you are considering an alteration to a Planned Development district, please contact Planning staff at planning@cityofmadison.com or (608) 266-4635 to verify which process your proposal requires (i.e. A, first column or B, second column). <div><div>Use the Land Use Application when filing the following:</div><div>Use the Subdivision Application when filing the following:</div></div>					
<ul style="list-style-type: none">Zoning Map Amendments, including to the Planned Development (PD) zoning district and All Alterations to Approved PD DistrictsConditional UsesDemolition PermitsReview of New Buildings or Additions to Existing Buildings <u>Greater than 20,000 Square Feet or Containing Four (4) or More Stories</u> in the Downtown Core (DC) and Urban Mixed-Use (UMX) Zoning Districts		<ul style="list-style-type: none">Preliminary and/ or Final Subdivision PlatsCertified Survey Maps (CSMs), including any CSM requiring Plan Commission approvalAny Plat or CSM in the City’s Extraterritorial Plat Approval Jurisdiction (ETJ) <p>Note C: If filing a plat or CSM to accompany a Land Use Application, the plat or CSM shall be filed concurrently with the land use request using the Subdivision Application. A plat or CSM not filed with the related Land Use Application may cause the land use request to be delayed to align with the review of the plat or CSM.</p>			

- Projects in Urban Design Districts not also requiring Plan Commission approval
- Comprehensive Design Review and Sign Variances
- New Buildings or Additions to Existing Buildings Less than 20,000 Square Feet in the Downtown Core (DC) and Urban Mixed-Use (UMX) zoning districts
- Public Buildings

A pre-application meeting is required prior to filing a UDC application. Please contact staff at UDCApplications@cityofmadison.com to schedule a pre-application meeting.

February 3	February 24	March 26	April 7	April 15
February 24	March 17	April 16	April 28	May 6
March 17	March 31	April 30	May 12	May 20
March 31	April 7	May 7	May 19	June 3
April 7	April 28	May 28	June 9	June 17
April 28	May 12	June 11	June 23	July 1
May 12	May 27 (Tuesday)	June 25	July 7	July 15
May 27 (Tuesday)	June 16	July 16	July 28	August 5
June 16	June 30	July 30	August 11	September 2
June 30	July 14	August 13	August 25	September 2
July 14	August 4	September 3	September 15	September 16
August 4	August 25	September 17	October 6	October 7
August 25	September 8	October 8	October 20	October 28
September 8	September 22	October 22	November 3	November 25
September 22	October 6	November 5	November 17	November 25
October 6	October 20	November 19	December 1	December 9, 2025
October 20, 2025	November 3, 2025	December 3, 2025	December 15, 2025	January 6, 2026*
<p>Note A and Note B: If you are considering an alteration to a Planned Development district, please contact Planning staff at planning@cityofmadison.com or (608) 266-4635 to verify which process your proposal requires (i.e. A, first column or B, second column).</p> <p style="text-align: right;">*Projected 2026 meeting date</p>				
<p>Use the Land Use Application when filing the following:</p> <ul style="list-style-type: none"> • Zoning Map Amendments, including to the Planned Development (PD) zoning district and All Alterations to Approved PD Districts • Conditional Uses • Demolition Permits • Review of New Buildings or Additions to Existing Buildings <u>Greater than 20,000 Square Feet</u> or <u>Containing Four (4) or More Stories</u> in the Downtown Core (DC) and Urban Mixed-Use (UMX) Zoning Districts 		<p>Use the Subdivision Application when filing the following:</p> <ul style="list-style-type: none"> • Preliminary and/ or Final Subdivision Plats • Certified Survey Maps (CSMs), including any CSM requiring Plan Commission approval • Any Plat or CSM in the City's Extraterritorial Plat Approval Jurisdiction (ETJ) <p>Note C: If filing a plat or CSM to accompany a Land Use Application, the plat or CSM shall be filed concurrently with the land use request using the Subdivision Application. A plat or CSM not filed with the related Land Use Application may cause the land use request to be delayed to align with the review of the plat or CSM.</p>		

SUBMITTAL DEADLINES (12:00 PM Monday) FOR:		MEETING DATES:
Applications Requiring <u>Only</u> Urban Design Commission Approval	Applications for Informational Presentations	Meetings begin at 4:30 PM, Wednesday
November 18, 2024	December 2, 2024	December 18, 2024
December 16, 2024	January 6, 2025	January 22, 2025
January 6, 2025	January 21 (Tuesday)	February 5
January 21 (Tuesday)	February 3	February 19
February 3	February 17	March 5
February 17	March 10	March 26
March 10	March 31	April 16
March 31	April 14	April 30
April 14	April 21	May 7
April 21	May 12	May 28
May 12	May 27 (Tuesday)	June 11
May 27 (Tuesday)	June 9	June 25
June 9	June 30	July 16
June 30	July 14	July 30
July 14	July 28	August 13
July 28	August 18	September 3
August 18	September 2 (Tuesday)	September 17
September 2 (Tuesday)	September 22	October 8
September 22	October 6	October 22
October 6	October 20	November 5
October 20	November 3	November 19
November 3	November 17	December 3
November 17, 2025	December 1, 2025	December 17, 2025

Schedule Effective: October 9, 2024